

Student Enrolment
Application Form

VICTORY EST COLLEGE

Kindy to Year 12



Student Application Form

Please complete all pages of this form and forward to:

Victory College P.O. Box 308 Gympie QLD 4570

SOURCE OF ENQUIRY						
How did you hear about Victory College	?					
☐ Word of mouth ☐ Buses ☐ Recommendation form friend	☐ Google search ☐ Cinema Ad	☐ Facebook ☐ Billboard	☐ Newspaper ☐ Radio			
Reason/s for selecting Victory College:						
DIS	CLAIMER AND SIGN	IATURE				
I certify that all information included is to the interview process, Victory College m I understand that Victory College will tak misuse, interference, loss, unauthorized I acknowledge that this application form antee my child a position at Victory Colle enrolment contract, and the relevant d Victory College.	ay contact my child's process, modification or one is not the entire enrolmage. I understand that a	evious school to se ecure and protect disclosure. ent process and de n enrolment inter	eek more information. all information given from oes not secure or guar- view, offer of position,			
Parent/Guardian 1 Name	Parent/Guardian 1 Sig	gnature	Date			
Parent/Guardian 2 Name	Parent/Guardian 2 Sig	gnature	Date			



STUDENT DETAILS (As stated on birth certificate) Family Name: Child's Family Name to be known as: Given Names: Preferred Names: Home Address: State: Postcode: Has student previously been enrolled at this school? Yes No Date of Birth: Country of Birth: Country of Citizenship: Home Language: Transport Arrangement: Gender: Ethnic group: Aboriginal Other ___ Car Bus Other Student on Visa Visa expiry Date: Visa no.: Religion and/or denomination: **EDUCATION** Grade to enrol: Term & Year of enrolment (eg. Term 1 2023): Has your child ever repeated a year? If so, which grade: Name of school last attended or now attending: Sibling/s (name & age): Are these children currently enrolled at Victory College? \square Yes



PARENT / CARER 1						
Family Name:	Given Nar	ne	S:		Title:	
Do you wish Carer 1 to be the first co	ntact: [_ \	∕es □ No	Date of birth		
Home Address:				·		
		S	tate:	Postcode:		
Postal Address:						
		S	tate:	Postcode:		
Email Address (please print clearly):						
Home number:		M	1obile number:			
Country of Birth:			eligion/denomination:			
Country of Citizenship: Home lan			nguage: Ethnic Background:		ground:	
Relationship to student: Father Mother Carer Other (specify):						
What is your occupation group?						
Select the appropriate parental occupation group number from Appendix 7 and write the number in the box above. If you are not currently in paid work but have either had a job in the last 12 months or have retired, use your last occupation.						
Occupation:			Company/Location:			
What is the highest year of primary or secondary school you have completed?			What is the level of the highest qualification you have completed?			
☐ Year 12 or equivalent ☐ Year 11 or equivalent ☐ Year 10 or equivalent ☐ Year 9 or equivalent or below (For persons who have never attended school, mark 'Year 9 or equivalent or below.)			 □ Bachelor degree or above □ Advanced diploma/Diploma □ Certificate I to IV (including trade Certificate) □ Year 9 or equivalent or below □ No non-school qualification 			
Please select who will receive the fol	lowing info	rm	nation;			
SMS notifications (eg. absentee alerts Email notifications (including newslet Parent Portal (SchoolBox - once activ	ter)			Father:	Both:	



PARENT / CARER 2

(For details that are the same, write 'as Parent 1')

Family Name:	Given Naı	mes:		Title:	
Do you wish Carer 2 to be the first co	ntact:	☐ Yes ☐ No	Date of birth	:	
Home Address:					
	State:	Postcode:			
Postal Address:					
		State:	Postcode:		
Email Address (please print clearly):					
Home number:	Mobile number:				
Country of Birth:	Religion/denomination:				
Country of Citizenship:	try of Citizenship: Home lar		Ethnic Backo	ground:	
Relationship to student:					
What is your occupation group?					
Select the appropriate parental occupation group number from Appendix 7 and write the number in the box above. If you are not currently in paid work but have either had a job in the last 12 months or have retired, use your last occupation.					
Occupation:	Company/Location:				
What is the highest year of primary o secondary school you have complete	What is the level of the highest qualification you have completed?				
☐ Year 12 or equivalent ☐ Year 11 or equivalent ☐ Year 10 or equivalent ☐ Year 9 or equivalent or below		 □ Bachelor degree or above □ Advanced diploma/Diploma □ Certificate I to IV (including trade Certificate) □ Year 9 or equivalent or below □ No non-school qualification 			
(For persons who have never attende mark 'Year 9 or equivalent or below.)	ed school,				



		L FATHER/M g at the above					
Family Name:	Given Names: Title:						
Home Address:							
State: Postcode:							
Postal Address (if different to above)	:						
		State:		Postcode);		
Home Phone: Work Mobile Phone:							
Date of birth Religion/Denomination:							
Email Address (please print clearly):							
Home Language (if other than English): Country of Birth:							
Relationship to student: Father Mother Carer Other (specify):							
Allowed to collect student/s:							
What is your occupation group?							
Select the appropriate parental occupation group number from Appendix 7 and write the number in the box above. If you are not currently in paid work but have either had a job in the last 12 months or have retired, use your last occupation.							
Occupation: Company/Location:							
DETAILS OF A	ARRANGE	MENTS OF S	EPARATE	PAREN	ΤS		
Is there a Family Separation Agreem Is there a Court Order in place?:			py along wit	h applicatio	on form)	□No	
Please select who will receive the fo	ollowing info	ormation;					
SMS notifications (eg. absentee alert Email notifications (including newsle Parent Portal (SchoolBox - once acti	tter)		Mother:	Fathe	∍r:	Both:	
What % of the time is the child living	with: The	mother		The fat	her		



STUDENT PERSONAL DEVELOPMENT

The following details assist the College to plan for the educational needs of your child.

Please complete ALL sections.

ENROLMENT GOALS

To investigate whether Victory College can safely, reasonably and fairly provide an educational environment in which the student may learn and participate to his/her potential. This consultative investigation will incorporate:

- Information gathering processes to collate relevant information about the student, including information about his/her skills, abilities, strengths, deficits and personal qualities in academic, functional and behavioural aspects (including intellectual functioning, academic / curriculum considerations, communication, social participation and emotional wellbeing, physical considerations, and personal care and safety);
- Determining the adjustments that may be required or advisable for the student; and
- Exploring the reasonableness, feasibility, viability, practicality, workability and utility of implementing appropriate adjustments in an attempt to support the student to learn and participate in the school's educational processes, facilities and services to his/her potential.

To explore the extent to which it will be reasonably practicable to ensure the health, safety and welfare of all students (including the student), school personnel and school community members in relation to the student in the classroom and during the school day and while out on excursions/camps.

COLLABORATION AND COMMITMENT

Liaison within the Enrolment Team

The Enrolment Team, consisting of the College Enrolment Co-Ordinator, Teachers and College Leadership will liaise and collaborate to develop this Plan. The Enrolment Co-Ordinator is the nominated point of contact for communications.

Medical, family and educational information

Student's parents must provide full and accurate information and documentation about the family background, educational background, behavioural background, medical history, psychological background, special needs, and health and well-being of the student, including information about any matter that may impact the student's attendance at the student. This is a mandatory obligation*

Student's parents must provide copies of all information and documentation (previous and current) relevant to the student's education, health and well- being including, but not limited to:

- birth certificate;
- psychological, psychiatric and medical reports;
- educational and IQ reports and testing results;
- learning plans; and
- $\boldsymbol{\cdot}$ court orders, parenting plans and family law matters

Parents are aware that the College requires all documentation to be submitted before the next step of the assessment and enrolment process can continue.



Medical and/or allied health support personnel	Medical	and/or	allied	health	suppor	t personnel
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Student's parents will authorise school personnel to liaise with students current and previous education providers, medical and/or allied health support personnel to obtain current and relevant information about the student (in addition to the medical and allied health records that have been provided). Parents acknowledge that potential students may be required to be observed in their current education setting. Student's parents are responsible for the costs incurred with medical and/or allied health support personnel. Parents are required to provide current contact details for all external persons involved in their child's diagnosis to follow up if required.

Meetings of College personnel

College personnel will meet as required to review the implementation of this Plan. Parents acknowledge that the College requires adequate time frame to review documentation. This will be discussed personally with the Parents throughout the enrolment process

PARENTS EXPECTATIONS OF ENROLMENT (Parents to provide a brief description)					
Parent/Guardian 1 Name	Cignatura	Date			
Parent/ Guardian 1 Name	Signature	Date			
Parent/Guardian 1 Name	Signature	Date			
	-				
Head of College Name	Signature	Date			
*Mandatory obligations: A failure to co	mply with a mandatory obligation with	out reasonable cause may lead			
to the cessation of this investigative an					
non-compliance is fully ascertained, it	·				
,	•				



PERSONAL DEVELOPMENT (CONTINUED)

What are your child's:								
Hobbies/interest?								
Abilities/strengths?								
List any concerns you have abou	ut your child:							
At school								
At home								
Other								
Has your child been diagnosed/verified with a specific disability or impairment? 🗌 Yes 💢 No								
Level:								
Disability/Impairment	Status	Data of Diameric	Paediatrician or					
	Status	Date of Diagnosis	other specialist report or letter attached?					
Autism Spectrum Disorder (including Aspergers)	☐ Yes ☐ No	Date of Diagnosis	report or letter					
		Date of Diagnosis	report or letter attached?					
Aspergers)	☐ Yes ☐ No	Date of Diagnosis	report or letter attached?					
Aspergers) Hearing Impariment	☐ Yes ☐ No	Date of Diagnosis	report or letter attached? ☐ Yes ☐ No ☐ Yes ☐ No					
Aspergers) Hearing Impariment Developmental Delay	☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No	Date of Diagnosis	report or letter attached? Yes No Yes No Yes No					
Aspergers) Hearing Impariment Developmental Delay Physical Impairment	☐ Yes ☐ No	Date of Diagnosis	report or letter attached? Yes No Yes No Yes No Yes No					
Aspergers) Hearing Impariment Developmental Delay Physical Impairment Social/Emotional Impairment	☐ Yes ☐ No	Date of Diagnosis	report or letter attached? Yes No Yes No Yes No Yes No Yes No Yes No					
Aspergers) Hearing Impariment Developmental Delay Physical Impairment Social/Emotional Impairment Speech Language Impairment	 ☐ Yes ☐ No 	Date of Diagnosis	report or letter attached? Yes No					
Aspergers) Hearing Impariment Developmental Delay Physical Impairment Social/Emotional Impairment Speech Language Impairment Vision Impairment	 ☐ Yes ☐ No 	Date of Diagnosis	report or letter attached? Yes No Yes No					

Disability/Impairment		Status	6	Date of Diagnosis		other spe report or attached	cialist letter	
Dysgraphia		☐ Yes ☐ No					☐ Yes ☐ No	
Dyscalcula		☐ Yes	□ No				☐ Yes ☐	No
Dyslexia		☐ Yes	□ No				☐ Yes ☐	No
Dyspraxia		☐ Yes	□ No				☐ Yes ☐	No
Generalised Anxiety		☐ Yes	□ No				☐ Yes ☐	No
Other (please specify)		☐ Yes	□ No				☐ Yes ☐	No
Has your child been assessed by any of the following specialist services?								
Specialist Services	Yes/	No Name of Centre		Centre	Date of first visit		your nild tending ow?	Copy of report
State/Child Guidance	□Ye	s 🗌 No					Yes 🗌 No	☐ Yes ☐ No
Speech Pathologist	☐ Ye:	s 🗌 No					Yes □ No	☐ Yes ☐ No
Occupational Therapist	☐ Ye:	s 🗌 No					Yes □ No	☐ Yes ☐ No
Physiotherapist	☐ Ye	s 🗆 No					Yes □ No	☐ Yes ☐ No
Psychiatrist	☐ Ye	s 🗆 No					Yes □ No	☐ Yes ☐ No
Specialist Clinic (Hospital/ Private)	☐ Ye:	s 🗆 No					Yes □ No	☐ Yes ☐ No
Audiologist	☐ Ye:	s 🗆 No					Yes □ No	☐ Yes ☐ No
Educational Psychologist	☐ Ye:	s 🗆 No					Yes □ No	☐ Yes ☐ No
Paediatrician	☐ Ye:	s 🗆 No					Yes □ No	☐ Yes ☐ No
Opthamologist	☐ Ye:	s 🗆 No					Yes □ No	☐ Yes ☐ No
Other (eg. Optomertrist)	☐ Ye:	s 🗆 No					Yes □ No	☐ Yes ☐ No
	-				•	•		



Has your child ever repeated a year? ☐ Yes ☐ No	
If Yes, which years repeated:	School:
Has your child ever been accelerated?	No
Does your child have any social difficulties with othe If Yes, please specify:	r children? 🗌 Yes 🔲 No
Has your child ever required a specialised behaviou If Yes, at which school and please provide details?	ral plan? 🗌 Yes 🔲 No
Has your child ever received 'learning support' assis If Yes, please specify:	tance? 🗌 Yes 🗌 No Level:
Is there any other information you need to provide the child or other children?	hat is relevant to or would impact on the school life of

Medical Authority & Consent

- 1. In the event of an emergency, Victory College will attempt to contact the parent. In the event of the College not being able to make contact, I consent to the College staff to contact medical or dental advice on behalf of my child as they see fit. If in the opinion of an attending medical/dental practitioner/school medical officer, my child requires medical or dental attention including but not limited to the administration of anaesthetic, blood transfusion or the performance of any surgical operation, I agree to the afore mentioned professions giving such attention and treatment.
- 2. I certify that the consent which I have given in paragraph (1) is valid at all times where my child is in the custody of the College, including but not limited to such times as my child is at the College, is present at a College excursion or is attending or participating in a function.
- 3. Please circle (a) or (b) below.
 - a. I certify that my child does not to my knowledge suffer from any illness or disability or taking medication which might interfere with or inhibit any medical or dental attention or treatment.
 - b. I give notice that my child suffers from the following illness and/or disabilities and/or takes medication which might interfere with or inhibit any medical or dental attention or treatment
- 4. If your child is injured at Victory College, unless we receive instructions from you otherwise, if necessary he/she will be transported to the local hospital.

CONDITIONS Please supply details of any of the below conditions ☐ Yes ☐ No Heart problems Details: ☐ Yes ☐ No Respiratory problems Details: Asthma ☐ Yes ☐ No Details: If Yes, an action plan must be supplied along with medication Allergies (please specify) ☐ Yes ☐ No Details: An action plan must If Yes: be supplied along with Anaphalactic medication for students who are anaphalactic. ☐ Yes ☐ No ☐ Yes ☐ No Diabetes Details: If Yes, an action plan must be supplied ☐ Yes ☐ No **Blood Pressure** Details: Operations ☐ Yes ☐ No Details: **Epilepsy** ☐ Yes ☐ No Details: Other Medical condition ☐ Yes ☐ No Details: **Immunised** ☐ Fully Details: ☐ Partially □Not All medication must be supplied in a container labelled by a health care professional or pharmacist.

MEDICAL & SUPPORT CHECKLIST Please ensure you have included the following (where relevant) when submiting your application: Asthma action plan Anaphylactic action plan Peadiatrition/Specialst reports Othere relevant medical and/or support documents



EMERGENCY CONTACT

Parents/Carers are automatically the 1st and 2nd emergency contact. Please provide a 3rd contact.

☐ Mr ☐ Mrs ☐ Ms ☐ Ms	Given Name:	Family Names:					
Best Contact Number: Relationship to student:							
Authorised to collect str	udent: 🗌 Yes 🔲 No						
I authorise the College s necessary	taff to administer according to	manufacturer's recomn	nended dosage to my child if				
a.Children's PANADOL (colour-free Suspension or PAI	NADOL Mini Caps: 🔲 \	∕es □ No				
b. Antihistamine:			∕es □ No				
Medicare number:		Expi	iry Date:				
Reference No.							
Current Doctor's/ Hosp	tal's name:						
Doctor's Phone Numbe	7						
Medical Consent Signat	ure:						
(Parent or Guardian's	name) (Parent or Gu	uardian's Signature)	(Date)				



Occupation Groups

Appendix 7

GROUP 1

Senior management in large business organisation, government administration and defence, and qualified professionals

- Senior Executive/Manager/ Department Head in Industry, commerce, media or other large organisation
- **Public Service Manager** (Section head or above), regional director, health/education/police/ fire services administrator
- Other administrator (School principal, faculty head/dean, library/museum/gallery director, research facility director)
- Defence Forces Commissioned officer
- **Professionals** generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.
- · Health, Education, Law, Social Welfare, Engineering, Science, Computing professional
- **Business** (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer)
- Air/Sea Transport (Aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller)

GROUP 2

Other business managers, arts/media/sports-persons and associate professionals

- Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business
- **Specialist manager** (finance/engineering/production/personnel/ industrial relations/sales/marketing)
- Financial services manager (bank branch manager, finance/ investment/insurance broker, credit/loans officer)
- **Retail sales/services manager** (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency)
- Arts/media/sports (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official)
- **Associate professionals** generally have diploma/technical qualifications and support managers and professionals
- Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional
- **Business/administration** (recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/ project manager)
- **Defence Forces** senior Non-Commissioned Officer (NCO)



GROUP 3

Tradespeople, clerks and skilled office, sales and service staff

- **Tradespeople** generally have completed a 4 year Trade Certificate, usually by apprenticeship. All trades people are included in this group.
- Clerks (bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk)
- · Skilled office, sales and service staff:
 - Office (secretary, personal assistant, desktop publishing operator, switchboard operator)
- **Sales** (company sales representative, auctioneer, insurance agent/ assessor/loss adjuster, market researcher)
 - **Service** (aged/disabled/refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor)

GROUP 4

Machine operators, hospitality staff, assistants, labourers and related workers

- Drivers, mobile plant, production/processing machinery and other machinery operators
- **Hospitality staff** (hotel service supervisor, receptionist, waiter, bar attendant, kitchen-hand, porter, housekeeper)
- Office assistants, sales assistants and other assistants
- Office (typist, word processing/data entry/business machine operator, receptionist, office assistant)
- **Sales** (sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker)
- Assistant/aide (trades' assistant, school/ teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant)
- · Labourers and related workers
- Defence Forces ranks below senior NCO not included above
- Agriculture, horticulture, forestry, fishing, mining worker (farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand)
- Other worker (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor)





VICTORY ESS COLLEGE

Kindy to Year 12

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www.victorycollege.com.au