



VICTORY
EST
1980
COLLEGE

SchoolEasyPay
www.schooleasypay.com.au

Parent Registration Form

PARENT/GUARDIAN DETAILS

Full Name:	Email:	
Home Address:		
	State:	Postcode:
Phone (via SMS):		
Date of Birth (for ID purposes):		

PAYMENT INSTALMENT FREQUENCY

<input type="checkbox"/> Friday Weekly Payments	OR	<input type="checkbox"/> Friday Fortnightly Payments
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VOLUNTARY CONTRIBUTION TO VICTORY COLLEGE BUILDING FUND

All Families are invited to make tax deductible voluntary contributions to help meet the challenge of maintaining and developing the College's campus. Please indicate the amount you elect to contribute each year. You can change this election at any time by notifying the College in writing. Your annual contribution will be divided into equal instalments or can be deducted on an annual basis in June. If you wish to cancel your contribution, you can do so by letting the College know in writing. Surcharge fee will be absorbed by the college.

<input type="checkbox"/> Amount (please specify) \$ _____ per annum	<input type="checkbox"/> I wish to make a once of payment of \$_____ on the 25th of June each year	<input type="checkbox"/> I do not wish to contribute to the Victory College Foundation Building Fund
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PAYMENT ACCOUNT

The balance due on your Statement will be Direct Debited on Friday weekly/ fortnightly/ monthly/ quarterly or the 28th of the month from your nominated Payment Account. The nominated account can either be a Credit/ Debit card or Bank Account. Payment processing fees may apply (see below).

Payment processing fees are as follows: Bank Account: \$0.44, Visa/MasterCard: 1.1%, Premium Cards: 1.7%, American Express and Diners Club: 2.4% and International Cards: 2.85%. All fees inclusive of GST.

Please specify your Payment Account by completing either Credit/Debit Card details or Bank Account details below.

Card Number:	Name on Card:	Card Expiry:
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OR

Bank Account Name:	BSB:	Account Number:
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Transactions will appear on your bank or card statement as "SCHOOL EASYPAY AUSTRALIA ROZELLE"

ACCOUNT HOLDER DECLARATION

I/we hereby register with School EasyPay ("SEP") and authorise Victory College ("College") and SEP to process payments from the bank or card account nominated above in accordance with the Statements provided by the College, this Parent Set Up form (PSF) and the School EasyPay Terms & Conditions (SEPTC) which are available from the College, on www.schooleasypay.com.au or by emailing info@schooleasypay.com.au. I understand that card payment processing fees apply (incl. GST) of: Visa & MasterCard Credit or Debit Cards: 1.1%, American Express and Diners Club: 2.4%, Bank Account: \$0.44 and International cards: 2.85% and that these card processing fees will be added to any balance due on my Statement from the College.

By signing this PSF, I confirm the information above is true and correct, that I have read and understood the PSF and the SEPTC, that I agree to be bound by the PSF and the PSF and SEPTC and that I agree that henceforth I am required to maintain at all times an appropriate Direct Debit Authority with the College authorising the College to initiate the direct debit of the fees and other charges payable. I understand that this arrangement will remain in place until such time as it is cancelled by me in writing, or by the College or by SEP. I understand and agree that all payment related queries or disputes should be resolved with the College.

Direct Debit Request: I/we hereby request that moneys due in terms of the repayment arrangements covered by this document be drawn by School EasyPay (User ID: 428563) under the Direct Debit System from my/our account stated above. I/we acknowledge that this Direct Debiting arrangement is governed by the terms of the Direct Debit Service Agreement received from School Easy Pay.

Account holder's signature:_____

Date:_____



Flexible way to pay school fees

- ✓ **Multiple Online Payment Options** – Secure online payment portal to pay school fees and other expenses online by bank account, credit or debit card.
- ✓ **Flexible Payment Options** – Weekly, fortnightly, monthly, quarterly or annually.
- ✓ **PCI Compliant** – Secure, safe online payment portal. Full card numbers are tokenised and never stored.
- ✓ **Simplified** – Only one form to complete until completion of education.



- ✓ **Save Time** – Fees are processed automatically when each instalment is due.
- ✓ **Australian Owned and Based** – Office and support team is located in Balmain, Sydney NSW.
- ✓ **Email Payment Confirmation** – Informing you every time a payment is made.
- ✓ **Earn Points** – Earn credit card points when you pay school fees.

SchoolEasyPay

School EasyPay provided by Zenpay Pty Ltd ABN 63 056 681 942.
Credit card reward points and interest free days are subject to the terms of your card.

Save time and set up for direct debit

SCHOOL EASYPAY

PO BOX 177 BALMAIN NSW 2041
(02) 9556-7506

DIRECT DEBIT REQUEST SERVICE AGREEMENT

This is your Direct Debit Service Agreement with School EasyPay (User ID: 428563), part of Zenpay Pty Ltd ABN 63 056 881 942. It explains what your obligations are when undertaking a Direct Debit arrangement with us. It also details what our obligations are to you as your Direct Debit provider. Please keep this agreement for future reference. It forms part of the terms and conditions of your Direct Debit Request (DDR) and should be read in conjunction with your DDR authorisation.

Definitions	<p>account means the account held at your financial institution from which we are authorised to arrange for funds to be debited.</p> <p>agreement means this Direct Debit Request Service Agreement between you and us.</p> <p>banking day means a day other than a Saturday or a Sunday or a public holiday listed throughout Australia.</p> <p>College means Victory College (ABN: 90 800 927 522)</p> <p>debit day means the day that payment by you to us is due.</p> <p>debit payment means a particular transaction where a debit is made.</p> <p>direct debit request means the Direct Debit Request between us and you.</p> <p>us or we means School EasyPay, (the Debit User) you have authorised by requesting a Direct Debit Request.</p> <p>you means the customer who has signed or authorised by other means the Direct Debit Request.</p> <p>your financial institution means the financial institution nominated by you on the DDR at which the account is maintained.</p>
1. Debiting your account	<p>1.1 By signing a <i>Direct Debit Request</i> or by providing <i>us</i> with a valid instruction, <i>you</i> have authorised <i>us</i> to arrange for funds to be debited from <i>your account</i>. <i>You</i> should refer to the <i>Direct Debit Request</i> and this <i>agreement</i> for the terms of the arrangement between <i>us</i> and <i>you</i>.</p> <p>1.2 <i>We</i> will only arrange for funds to be debited from <i>your account</i> as authorised in the <i>Direct Debit Request</i>. or <i>We</i> will only arrange for funds to be debited from <i>your account</i> if <i>we</i> have sent to the address nominated by <i>you</i> in the <i>Direct Debit Request</i>, a billing advice which specifies the amount payable by <i>you</i> to <i>us</i> and when it is due.</p> <p>1.3 If the <i>debit day</i> falls on a day that is not a <i>banking day</i>, <i>we</i> may direct <i>your financial institution</i> to debit <i>your account</i> on the following <i>banking day</i>. If <i>you</i> are unsure about which day <i>your account</i> has or will be debited <i>you</i> should ask <i>your financial institution</i>.</p>
2. Amendments by us	<p>2.1 We may vary any details of this agreement or a Direct Debit Request at any time by giving you at least fourteen (14) days written notice.</p>
3. Amendments by you	<p>You may change, stop or defer a debit payment, or terminate this agreement by providing your school or us with at least 3 days notification by writing to: School EasyPay, PO Box 177, Balmain, NSW 2041 OR by telephoning us on (02) 95567506 during business hours; OR by arranging it through your own financial institution, which is required to act promptly on your instructions.</p>



<p>4. Your Obligations</p>	<p>4.1 It is <i>your</i> responsibility to ensure that there are sufficient clear funds available in <i>your</i> account to allow a <i>debit payment</i> to be made in accordance with the <i>Direct Debit Request</i>.</p> <p>4.2 If there are insufficient clear funds in <i>your</i> account to meet a <i>debit payment</i>:</p> <p>(a) <i>you</i> may be charged a fee and/or interest by <i>your financial institution</i>;</p> <p>(b) <i>you</i> may also incur fees or charges imposed or incurred by <i>us</i>; and</p> <p>(c) <i>you</i> must arrange for the <i>debit payment</i> to be made by another method or arrange for sufficient clear funds to be in <i>your account</i> by an agreed time so that we can process the debit payment.</p> <p>4.3 <i>You</i> should check <i>your account</i> statement to verify that the amounts debited from <i>your account</i> are correct</p>
<p>5. Dispute</p>	<p>5.1 If you believe that there has been an error in debiting <i>your account</i>, you should notify us directly on (02) 95567506 and confirm that notice in writing with us as soon as possible so that we can resolve your query more quickly. Alternatively you can take it up directly with your financial institution.</p> <p>5.2 If we conclude as a result of our investigations that <i>your account</i> has been incorrectly debited we will respond to <i>your</i> query by arranging for <i>your financial institution</i> to adjust <i>your</i> account (including interest and charges) accordingly. We will also notify you in writing of the amount by which <i>your account</i> has been adjusted.</p> <p>5.3 If we conclude as a result of our investigations that <i>your account</i> has not been incorrectly debited we will respond to <i>your</i> query by providing you with reasons and any evidence for this finding in writing.</p>
<p>6. Accounts</p>	<p>You should check:</p> <p>(a) with <i>your financial institution</i> whether direct debiting is available from <i>your account</i> as direct debiting is not available on all accounts offered by financial institutions.</p> <p>(b) <i>your</i> account details which <i>you</i> have provided to <i>us</i> are correct by checking them against a recent <i>account</i> statement; and</p> <p>(c) with <i>your financial institution</i> before completing the <i>Direct Debit Request</i> if <i>you</i> have any queries about how to complete the <i>Direct Debit Request</i>.</p>
<p>7. Confidentiality</p>	<p>7.1 We will keep any information (including <i>your account</i> details) in your <i>Direct Debit Request</i> confidential. We will make reasonable efforts to keep any such information that we have about <i>you</i> secure and to ensure that any of <i>our</i> employees or agents who have access to information about <i>you</i> do not make any unauthorised use, modification, reproduction or disclosure of that information.</p> <p>7.2 We will only disclose information that we have about <i>you</i>:</p> <p>(a) to the extent specifically required by law; or</p> <p>(b) for the purposes of this <i>agreement</i> (including disclosing information in connection with any query or claim).</p>
<p>8. Notice</p>	<p>8.1 If <i>you</i> wish to notify <i>us</i> in writing about anything relating to this <i>agreement</i>, <i>you</i> should write to: School EasyPay, PO Box 177 Balmain NSW 2041</p> <p>8.2 We will notify <i>you</i> by sending a notice in the ordinary post to the address <i>you</i> have given <i>us</i> in the <i>Direct Debit Request</i>.</p> <p>8.3 Any notice will be deemed to have been received on the third <i>banking day</i> after posting.</p>

